



Eagle Rank Application Review Process

Eagle Service Project Proposal

When a Proposal arrives at Mayflower Council via email at eagleproposal@mayflowerbsa.org, its receipt is logged, and it is reviewed to determine if the latest version of the Eagle Scout Service Project Workbook was used and all required signatures were obtained. A copy is then printed and put into a binder of active Eagle Scout Service Projects.

The Proposal is then forwarded to the District advancement chair for the Scout's District and a confirmation email is sent to the Scout.

You will be contacted by a member of the District Advancement team to schedule a time to meet with a member of the District Advancement Team.

The following is the policy set forth by National BSA Advancement Committee:

“The project proposal is a critical step in a Scout's successful planning, developing, and executing of an Eagle Scout service project. Because of their importance these reviews are intended to be done personally and individually between a Scout and the district/council adult reviewer. They are not intended to be a committee review at this level, nor are they intended to be done in any way other than face-to-face with the Scout, following required Youth Protection policies.

Face-to-face provides a great opportunity for Scouts to associate and interact with adults whom they may have never previously met. This will help them to further develop confidence in themselves as they describe their proposed project. It also will provide the adults involved an opportunity to learn more about the Eagle Scout candidates, which may be valuable later when the Scouts attend their respective Eagle Scout board of review.

Therefore, asking a Scout to drop off the proposal for review and picking it up days later or emailing it without the opportunity for personal interaction between the Scout and the reviewer should only be done in rare cases where it is essentially impossible for the Scout and the reviewer to meet face-to-face. For example, in geographically large councils where a Scout and a reviewer might live many miles apart or where a Scout might be away from home for a long period of time, an alternative approach might be acceptable, but these should be rare exceptions. Under these circumstances, an electronic discussion via Skype or similar application would be better than simply emailing documents back and forth.”

The District Advancement Team member will determine if the situation falls into one of the rare cases listed and will reply accordingly.

If the Project Proposal is disapproved, you will receive information stating the reasons for that decision and suggestions for revisions that will render the Proposal acceptable.

Once the Proposal is approved by the District Advancement Team member, you can begin the Project. The completed signature page should be scanned and emailed to eagleproposal@mayflowerbsa.org along with the Contact Information – Proposal page B. The completed signature page will be printed and put with the Proposal in the binder of active Eagle Service Projects.

Eagle Scout Rank Application Form

The Scout completes the Eagle Scout Rank Application form per the instructions specified in the document entitled *How to Complete Your Eagle Scout Rank Application Form* and submits the completed application form to Mayflower Council per the instructions specified in the document entitled *How to Submit an Eagle Scout Application to Mayflower Council*. Both documents are available online at the Mayflower Council website (www.mayflowerbsa.org) under <Programs> <Advancement>.

Following receipt of the completed Eagle Scout Rank Application form, it is reviewed by Mayflower Council to verify the following:

- date became a Boy Scout,
- dates of Boards of Review for First Class, Star, and Life ranks,
- all merit badges have been reported by the Unit,
- the Scout has the necessary number of Eagle-required and elective, or nonEagle-required, merit badges specified for each rank,
- the Life “Position of Responsibility” has been 6 months (180 days) since the Life Board of Review date, and
- all the required signatures are on the application form.

Once all the above have been verified, Mayflower Council emails to the District advancement chair the verified application form.

You will be contacted by a member of the District Advancement Team to schedule your Eagle Scout Rank Board of Review. You will either be directed to deliver the Eagle Scout Binder to a member of the District Advancement Team in advance of the scheduled date for your Board of Review or to provide it to your Unit Advancement coordinator to hold until they will present it when you arrive at your Board of Review. The letters of recommendation can either be delivered with the binder or can be presented at the night of the Board of Review.

Once the Scout successfully completes his Eagle board of review, the board of review chair signs the Eagle Scout Rank Application form and returns it to Mayflower Council. The Eagle Scout Service Project Workbook is returned to the Scout at the conclusion of the Board of Review.

The application is then signed by the Mayflower Council scout executive and submitted electronically to the national office of the Boy Scouts of America for processing and issuance of an Eagle Scout Rank Certificate. The dates of both the board of review and submission to the national office are logged.

When the Eagle Scout Rank Certificate is received from the National office of the Boy Scouts of America, it is paired with a congratulatory letter from the Mayflower Council president and scout executive, and the Unit leader then has the option of picking it up at one of the Council Service Centers (Marlborough or Canton) or having it delivered by the Unit’s District Executive. Regardless of option selected, the Unit leader will be required to sign a statement of receipt upon receipt of the Eagle Scout Rank Certificate.